



# LEADERSHIP INSTITUTE

Northern Virginia

2025

## EMPOWER YOUR FUTURE

with the ABC-VA Leadership Institute!

Take the first step in becoming the leader you are meant to be – our program is designed to help you reveal and cultivate a greater self-awareness of your leadership style.

### WHAT OUR PROGRAM OFFERS

- **Personalized Development:** Engage in interactive sessions designed to reveal your leadership style and explore its implications for your professional journey.
- **Expert Coaching:** All sessions are led by experienced construction industry leaders who will guide you in defining and leveraging your unique leadership approach.
- **Interactive Learning:** Engage in hands-on workshops that translate theory into practice, enhancing your decision-making and critical thinking skills.
- **Strategic Networking:** Benefit from active engagement with your fellow participants to broaden your understanding and application of your leadership style

### LOCATION & TIME

**ABC-VA DULLES HQ**  
42680 Trade West Drive  
Dulles, VA 20166  
**3:30PM - 5:30PM**

### RECOMMENDED AUDIENCE

Employees with leadership ambition and at least 3 years of experience in the Architecture, Engineering, and Construction (AEC) field.

## COURSE CONTENT

- Program Kickoff & ABCs of ABC** May 22
- Behavioral Profile Workshop/EQ** June 19
- The Purpose Driven Life** July 17
- What Makes a Leader?** August 7
- Situational Leadership** September 4
- Identifying Ideal Team Players** September 18
- Stephen Covey's Speed of Trust** September 25  
**\*\*HELD AT ABC NATIONAL IN DC\*\***
- Corporate Culture and Ethics** October 9
- Effective Communication** October 23
- Career Development** November 6
- End of Year Banquet** November 20

*Dates subject to change. All course-required books, articles, and links provided by ABC-VA.*

### INVESTMENT (MEMBERS ONLY)

**\$625** per Participant

## APPLICATION DEADLINE

**MAY 12, 2025**

Please submit your completed application, including your letter of recommendation (page 3), and current resume to:

**[jenny@abcva.org](mailto:jenny@abcva.org)**

Email Jenny Tashjian with any questions:  
**[jenny@abcva.org](mailto:jenny@abcva.org)**

# 2025 LEADERSHIP INSTITUTE APPLICATION

**DUE MAY 12, 2025** Please submit your completed application, current resume and recommendation letter to: [jenny@abcva.org](mailto:jenny@abcva.org)

## ELIGIBILITY

- **Experience:** 3+ years' experience in the AEC industry
- **Status:** Current employee of an ABC Virginia member company in good standing
- **Addenda:** Completed application must include a current resume and a letter of recommendation from your direct manager/supervisor

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Preferred Name (if different): \_\_\_\_\_

Company: \_\_\_\_\_ Your Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please tell us why you are interested in the leadership program and how your participation in this program will benefit your company and your personal professional development.

**Additionally, please attach a copy of your current resume and a letter of recommendation from your direct manager with your application.**

## UNDERSTANDING OF COMMITMENT

If accepted into the ABC Virginia Leadership Institute, I acknowledge and agree that my involvement in this program will require active preparation and participation with required reading assignments before each class session, contributing to interactive discussions and engaging in all activities/exercises during class sessions. I also understand and agree that I will commit to attending at least **9 of the 10** sessions for successful completion of the program.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**APPLICATION DUE MAY 12, 2025**

## PAYMENT

You will be contacted upon review of your application for payment. Options include checks made payable to ABC Virginia, credit card, or by invoice.

## CHECKLIST

- ☐ **Completed application**
- ☐ **Resume**
- ☐ **Letter of Recommendation (page 3)**

# LETTER OF RECOMMENDATION

LEADERSHIP INSTITUTE 2025

Direct Manager/Supervisor Name: \_\_\_\_\_

Company: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please tell us about the leadership qualities you have observed in this team member and the career potential you see for him/her within your company in the next 5 years.

## UNDERSTANDING OF COMMITMENT

If your team member is selected to participate in this leadership program, do you agree to earnestly support and directly encourage his/her active preparation and involvement and attendance at every session of this program?

☐ YES

☐ NO

Signature \_\_\_\_\_ Date \_\_\_\_\_

APPLICATION DUE MAY 12, 2025